



# City of Casper Planning Division

## Conditional Use Permit Application

### OWNER'S INFORMATION:

NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### LOCATION OF REQUEST:

ADDRESS: \_\_\_\_\_

LEGAL DESCRIPTION: \_\_\_\_\_

Number of Lots: \_\_\_\_\_ Size of Lots: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Current Use: \_\_\_\_\_

Purpose for which the property is proposed to be used: \_\_\_\_\_

Prior restrictions placed on the property: \_\_\_\_\_

Floor area square footage: \_\_\_\_\_ Number of Occupants or Employees: \_\_\_\_\_

Building Footprint: \_\_\_\_\_ Number of off-street parking spaces: \_\_\_\_\_

### A PLOT PLAN (Simple Site Plan) IS REQUIRED, SHOWING: (WHERE APPLICABLE)

lot size and dimensions

size and location of buildings

off-street parking spaces

routes for ingress and egress

internal traffic control

fencing, screening, and landscaping

signs and lighting

setback distances

The following owner's signature, or agent, signifies that all information on the application is accurate and correct to the best of the owner's knowledge, and that the owner has thoroughly read and understands all application information and requirements.

SIGNATURE OF PROPERTY OWNER: \_\_\_\_\_

DATE: \_\_\_\_\_

### SUBMIT TO:

Community Development Department  
Planning Division  
200 N David, RM 203  
Casper, WY 82601  
Phone: 307-235-8241  
E-mail: ccollins@casperwy.gov

### A COMPLETE SUBMITTAL MUST INCLUDE:

- COMPLETED APPLICATION, INCLUDING ORIGINAL SIGNATURES FROM OWNER
- PROOF OF OWNERSHIP
- \$600 APPLICATION FEE (NON-REFUNDABLE)
- PLOT PLAN (Simple Site Plan) OF THE PROPERTY

FOR OFFICE USE ONLY:

DATE SUBMITTED: \_\_\_\_\_

REC'D BY: \_\_\_\_\_